

Agenda for TRU Open Press Advisory Board Meeting

Date/ Time: February 5, 2025, 10:00 am to 11:00 am

Location: [Join the meeting now](#)

Meeting ID: 278 313 440 635; Passcode: Rj3PX9eb

Dial in by phone +1 604-343-3937, 313758126# Canada, Vancouver

Phone conference ID: 313 758 126# For organizers: Meeting options | Reset dial-in PIN



Note: Please review the attached Meeting Minutes document before the meeting to facilitate a smooth approval process.

1. Welcome and Acknowledgement

- Acknowledge the meeting's land location (if relevant) and welcome any new attendees.

2. Approval of Agenda and Previous Meeting Minutes

- Review and approve the current meeting agenda.
- Review and approve minutes from the October 8, 2024 meeting.

3. Updates on Ongoing Projects

- **Dani Collins:** Progress on the 2023-2024 and 2024-2025 projects, including project completions, carryovers, and any new project submissions.
- **Project Subcommittee:** Updates on project adjudication, feedback from developers, and the revised project submission form.

4. Promotion and Awareness Campaigns

- **Dani Collins:** Update on the promotion efforts, including the development of social media content, engagement on platforms, and any physical outreach events (e.g., booth/table setup).
- **Discussion:** Explore ideas for further engaging students, faculty and community in TRU Open Press initiatives.

5. Data Collection and Impact Reporting

- **Dani Collins:** Update on the progress of quantitative and qualitative data collection for OER impact, including usage data, adoption forms, and ongoing surveys.

6. Open Discussion and Q&A

- Open the floor for any questions, feedback, or new ideas from board members.

7. Action Items Review and Next Steps

- Recap of key action items from the meeting and assign responsibilities.
- Action items carried forward from last meeting:
 1. **Physical Presence for Open Press Awareness.** **Who:** Dani Collins, Sukh Matonovich, Greg Vilac **What:** Organize a table or booth in high-traffic areas such as Old Main or the Research Hub to promote Open Press initiatives to students. Display OER project covers and offer in-person engagement opportunities. **When:** Organize at least one booth event by the end of the fall term. – [Student Street OER and OP project showcase, January 8th](#).
 2. **Archival of OER Editions.** **Who:** Dani Collins, Brenda Smith (Erin May). **What:** Work with TRU Library to explore archiving earlier editions of OER projects and textbooks in the TRU Library's open space for preservation and reference purposes. **When:** Preliminary plan by next board meeting. – [TBD](#)
 3. **Planning for Post-2026 Sustainability.** **Who:** Marie Bartlett, Brian Lamb. **What:** Begin exploring alternative funding sources and institutional support to sustain TRU Open Press beyond 2026. This includes working with institutional partners like the Honors College and Research Hub. **When:** Begin discussions by the end of 2024, with an initial plan ready for the board by mid-2025 [?] – [TBD](#)
- Set date for the next meeting.

8. Adjournment

Supporting Documents

- TRU Open Press Meeting Minutes from October 8, 2024
 - Contact information for Advisory Board members
 - List of current and upcoming TRU Open Press projects/ status report
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Thank you for your dedication and commitment to advancing the mission of TRU Open Press.

Warm regards,

Marie Bartlett and Brian Lamb
Co-Chairs, TRU Open Press Advisory Board