# Review Report Template

**Note:** This template can be used by student instructors and reviewers.

**Instructor’s Name:** [Instructor’s Name – exclude student author’s name for anonymity]

**Date of Review:** [Date] **Manuscript Title:** [Title of manuscript]

1. **Type of Paper**

Original research paper

Literature review

Replication study

Project report

Commentary/perspective/opinion

Book review

Other. Please specify

1. **Summary of the Manuscript** [Provide a summary of the manuscript, highlighting the primary research question, methods, and main findings.]

## General Assessment

1. **Originality**: Does the paper contribute novel insights or advance the current understanding in this field?

[ ] Yes [ ] No

Comment:

1. **Significance:** Does the paper contribute importance and impact of the research within its field?

[ ] Yes [ ] No

Comments:

1. **Rigor** – Is the research of quality and robust in terms of the research design, methodology, analysis, and interpretation. This includes whether the methods are appropriate and well-executed, and whether the conclusions are supported by the data.

[ ] Yes [ ] No

Comments:

1. **Relevance to Journal Scope**: Is the manuscript aligned with the scope and audience of the journal?

[ ] Yes [ ] No

Comments:

1. **Overall Quality and Clarity** (Rate 1–5): Are the ideas presented clearly, and is the paper well-structured and organized?

Rating: [ ] 1 [ ] 2 [ ] 3 [ ] 4 [ ] 5

Comments:

1. **Constructive Feedback to the Authors**

Provide constructive feedback to help the authors improve their manuscript. Highlight strengths, but point out any weaknesses, and suggest ways to address key issues identified. No paper is perfect, and your feedback is of paramount importance to the student.

## Instructor’s Recommendation: Overall Recommendation Rating (1–5): How would you rate the manuscript overall based on your review?

Rating: [ ] 1 [ ] 2 [ ] 3 [ ] 4 [ ] 5

**Based on your assessment**, please choose one of the following recommendations:

Accept with Minor Revisions

Revise and Resubmit

Reject

**Instructor Signature:** [Signature]

**Date:** [Date of Submission]