

Agenda for the First TRU Open Press Advisory Board Meeting

Date/ Time: May 27, 2024, 10:00 am to 11:00 am

Location: [Microsoft Teams](#) (Meeting ID: 253 169 030 839 - Passcode: GPKDZ5)

Note: Please review the attached Terms of Reference document before the meeting to facilitate a smooth approval process.

1. **Welcome and Introductions** (5 minutes)
 - Land Acknowledgement and Welcome by Co-Chairs
 - Brief introduction of each Advisory Board member
 2. **Approval of Agenda** (5 minutes)
 - Review and approve the meeting agenda
 3. **Overview of TRU Open Press and Advisory Board Terms of Reference** (10 minutes)
 - Presentation of the TRU Open Press mission and vision
 - Detailed review of the Terms of Reference
 - Discussion and approval of the Terms of Reference
 4. **Formation of the Project Selection Subcommittee** (15 minutes)
 - Discuss the importance and role of the Project Selection subcommittee
 - Co-chairs to nominate Jamie Drozda to chair the Project Selection subcommittee
 - Nomination and election of four additional committee members (one student representative must be included)
 5. **Strategic Goals for the Year** (10 minutes)
 - Identify key strategic goals for the TRU Open Press
 - Discuss initiatives to promote open education resource development, scholarly research publishing, and open pedagogy
 - Working with the research office/ discuss OJS
 6. **Open Discussion** (5 minutes)
 - Open floor for any additional comments, questions, or suggestions from board members
 7. **Next Steps and Closing Remarks** (5 minutes)
 - Outline next steps and upcoming meeting schedule.
 8. **Closing remarks by Co-Chairs** (5 minutes)
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Supporting Documents

- TRU Open Press Advisory Board Terms of Reference
- Contact information for Advisory Board members
- List of current and upcoming TRU Open Press projects

We look forward to a productive and inspiring first meeting. Thank you for your dedication and commitment to advancing the mission of TRU Open Press.

Warm regards,

Marie Bartlett and Brenna Clarke Gray
Co-Chairs, TRU Open Press Advisory Board